

# neighborhood DESIGNcenter

## **Open Position: Landscape Architecture Intern** Columbus, Ohio

The Neighborhood Design Center, a 501(c)3 nonprofit organization formed in 1982, seeks a part-time landscape architecture intern to join our staff in Columbus, Ohio. With our office located in a walkable, diverse, and historic urban neighborhood in the heart of Columbus, near The Ohio State University and the thriving Short North Arts District, this position offers the opportunity to work in one of the most dynamic and rapidly growing regions in the nation.

Historically rooted in providing free and discounted design services to business owners and community-based organizations in distressed urban corridors, the Neighborhood Design Center provides a broad range of design and planning services to Columbus neighborhoods. Examples of recent efforts can be found at [www.columbusndc.org](http://www.columbusndc.org).

### **What you'll do**

- Provide conceptual urban design services to central city neighborhoods.
  - Community visioning
  - Streetscape improvements
  - Signage and graphics
  - Neighborhood inventories
  - Community mapping
- The ideal candidate will possess a broad range of design experience coupled with excellent public speaking, research, and community engagement skills.
- We emphasize cross-disciplinary interaction, so work may include architecture, graphic design, urban art planning and development, community economic planning and development, and interior design.

### **What you'll need**

- Student must be majoring in architecture or a design-related field
- Verbal and written communication skills
- Proficiency in MS Office and Adobe Creative Suites
- Proficiency in Adobe Creative Suite, specifically InDesign, Illustrator, and Photoshop
- Proficiency in SketchUp and/or AutoCAD is an asset
- Strong organizational skills to undertake multiple projects or facets of various projects
- Interpersonal and team collaboration skills

### **What we offer**

The Neighborhood Design Center is a small team environment where we highly value our team and make employee development and well-being a priority. We seek students who understand our mission and are willing to build upon it, therefore we strive to give interns the most well-rounded experience possible during their time here.

### **How to apply**

If you're interested in this position, send an email with the subject line "Planning Internship" to [info@columbusndc.org](mailto:info@columbusndc.org) with the following documents in one single PDF attachment:

- A cover letter noting interest in position
- A one-page resume
- Current Portfolio (Digital PDF under 20MB or Link to online platform)

### **Timeline and selection process**

NDC staff will review all complete applications and will schedule interviews with selected candidates on a convenient date and time. Applicants will be notified, with an expected start date within two weeks of offer letter acceptance.